



Saanich Heritage Foundation

Extraordinary Meeting

Tuesday, July 11, 2023 – 5:30 pm
REVISED Agenda

Location:	Saanich Municipal Hall – Committee Room #2	
1.	Welcome and Call to Order by Chair	Vicki
2.	Delegate note taker for the meeting	Jennifer
3.	Chair Opening Remarks	Vicki
4.	Approve Agenda	All
5.	Approve June 13, 2023 Regular Meeting Minutes (included, pages 2 to 4)	All
6.	Treasurer’s Report	Lauren
7.	Discussion - 2023 Society Act changes(included, pages 5 to 7)	All
8.	Discussion – Amending SHF Bylaws, Part 5 – Directors and Officers	All
9.	Discussion - Status on transition items	Vickil
10.	Discussion - Corporate Officer comments (included, page 8) re Saanich taking over rental properties	Vicki / Sheila
11.	Discussion - Social Media / Outreach	Mauricio
12.	Discussion – Secretary’s position (Job Description included, pages 9 and 10)	All
13.	Future Action Items: 1. Constitution – Review mandate 2. Terms of Reference (Council). Link to document Here .	Vicki
14.	Discussion – SHF Meeting Schedule as per the Saanich Terms of Reference . Note, there is no specific SHF bylaw that covers this. Link to document Here	All
15.	Adjourn	All

AGENDA ITEM #5 (3 pages)